ENGINEERING COUNCIL
New Society Application Packet
University of Illinois at Urbana-Champaign
Last Updated April 8, 2019
To New Societies,

As the President of Engineering Council at the University of Illinois, I would like to cordially thank you for your interest in joining EC. We are confident that our joint efforts in promoting your presence in the College of Engineering at UIUC will provide your organization with invaluable recruitment, advertising, and monetary benefits.

Engineering Council is one of the largest and most expansive student-run groups on campus whose primary objective is to unite the engineering community. Our council is the premier engineering governing body, acting as an umbrella organization for over one hundred engineering societies and student groups. We host an extensive range of events and activities, such as the Engineering Career Fairs, Engineering Open House, and Engineers’ Week, among many others. Additionally, Engineering Council provides financial support and funding for academically stimulating events hosted by our underlying societies, giving thousands of dollars every year. The commitment we have to our projects, members, and standards of excellence has developed an unmatched reputation for Engineering Council within the student body.

Engineering Council’s primary function is to better the engineering community and act as a liaison between administration and the student body at Illinois. We look forward to developing a relationship with your society and enhancing the lives of engineering students together.

Warm regards,

Jake Hofstetter
President – Engineering Council 2019-20
New Society Membership Program

**Purpose:**
To provide support for engineering student organizations on campus.

**Society Requirements:**
1. The proposed society must be established for more than 3 semesters
2. The proposed society must be a Registered Student Organization (RSO) at the University of Illinois
3. The proposed society must be affiliated with the University of Illinois at Urbana Champaign and in one of the following majors:
   a. College of Engineering: any major
   b. LAS: Chemical Engineering, Physics, or Computer Science
   c. College of Agriculture: Agriculture Engineering
4. The proposed society must have at least one Engineering Council representative
   a. This representative may only represent one society
   b. The representative is responsible for ensuring that the society he/she represents fulfills the obligations set forth in the Engineering Council Constitution
5. The proposed society must fulfill all 6 volunteering hour requirements
   a. Volunteer for at least 4 hours at Engineering Open House
   b. Any remaining hours may be fulfilled by: Engineering Career Fair or send one volunteer host for Student Introduction to Engineering
6. The proposed society’s EC representative must attend all General Meetings
   a. The society representative must attend all general meetings. If they cannot attend, they must send a substitute or get excused by the Engineering Council Vice President
   b. The society representative is responsible for reporting all information from the GM to the society he/she represents
7. Completed Society Information Questionnaire (end of document) or on the EC website
   a. Email to president@ec.illinois.edu and vp@ec.illinois.edu
   b. Subject: “EC New Society Application: [SOCIETY NAME]”
8. The society’s president, EC Representative, and Advisor will meet with the President and Vice President of Engineering Council
9. If permitted by the President and Vice President, the society will prepare a presentation to give to the General Council and admittance to the General Council will be put to vote
**EC Society Benefits**

<table>
<thead>
<tr>
<th><strong>E-Night</strong></th>
<th><strong>Social Events</strong></th>
<th><strong>Event Publicity</strong></th>
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<tr>
<td>E-Night is an event held early in the fall semester to help EC societies attract new members, especially freshmen. E-Night is set up just like Quad Day, for specifically engineering RSO’s.</td>
<td>These events include the annual E-Week semiformal, charity golf or broomball tournaments, sporting events, pumpkin carving, apple picking, and much more.</td>
<td>EC is allowed three mass emails to the entire College of Engineering per semester. Societies can advertise their events in these blasts. EC also sends weekly newsletters to all societies.</td>
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<tr>
<th><strong>Knights of St. Patrick</strong></th>
<th><strong>Society Picture</strong></th>
<th><strong>Society Awards</strong></th>
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<tbody>
<tr>
<td>Each society receives 2 KSP nominations per year. KSP is an annual award given to 10-15 students who embody leadership, excellence in character, and notable contribution to the College.</td>
<td>Every fall, EC organizes a night when all societies have the opportunity to take professional photos of their organization. The pictures are printed, framed, and sent to each participating society.</td>
<td>EC societies can apply to numerous monthly and yearly awards on behalf of their events and members. The awards amount to thousands of dollars awarded every year.</td>
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**Voting Privileges**

Society representatives are able to vote on elections, general Engineering Council business, constitutional revisions, admittance of societies, and in several other key areas.

**Deans Access**

Our Deans Student Advisory Committee hosts several events that allow direct access to deans throughout the year. Topics can range from college functions to society interaction.

## Event Funding

### Program Funding
- On-campus events
- Hosted by applying society
- Must be academically beneficial to UIUC
- Must advocate interaction between engineering students

### Conference Funding
- Off-campus events
- Regional or national conferences hosted by parent chapter or other professional organization
- These generally include travel costs

### Joint Funding
- Events hosted by multiple EC societies
- Must be academically beneficial to UIUC
- Must advocate interaction between engineering students
- Can be on/off campus
Society Information Questionnaire

Society Name:

Semester Established:

RSO Standing:

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<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
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<tbody>
<tr>
<td>President</td>
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<td>Treasurer</td>
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<td>Webmaster</td>
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<td>Faculty Advisor</td>
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Please tell us a little bit about your society:

What are the goals of your society?

How is your society organized/structured?
What is your breakdown of engineering students in your society (percentages based on year/major)?

What is the target membership of your society?

What kind of events does your society participate in?

How do you see your society fitting into Engineering Council?

Why does your society want to join Engineering Council?
THANK YOU

The University of Illinois Engineering Council thanks you for your consideration. We hope to add your student organization to our community. If you have any questions about our group, our functions, or societies in general, please do not hesitate to contact us!

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